


**PENNSYLVANIA DEPARTMENT OF STATE
BUREAU OF CORPORATIONS AND CHARITABLE ORGANIZATIONS**

<input type="checkbox"/> Return document by mail to: <hr/> Name <hr/> Address <hr/> City State Zip Code <input type="checkbox"/> Return document by email to: _____	<p>Decennial Report of Association Continued Existence DSCB:54-503 (rev. 7/2015)</p>  <p>503</p>
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Read all instructions prior to completing.

Fee: \$70

In compliance with the requirements of 54 Pa.C.S. § 503 (relating to decennial filings required), the undersigned association hereby states that:

1. The name of the association to which this report relates is:

2. Complete part (a) or (b) – not both (*address in this field must match Department records*):

(a) The address of this association’s registered office in this Commonwealth is:

Number and Street City State Zip County

(b) The name of this association’s commercial registered office provider and county of venue is:

c/o: _____
Name of Commercial Registered Office Provider County

3. Change of address. Complete part (a) **or** (b) below *only if* there has been a changed of registered office address:

(a) The registered office address of the association in this Commonwealth is changed to:

Number and Street City State Zip County

(b) The registered office of the association is provided by:

c/o: _____
Name of Commercial Registered Office Provider County

4. The association has not made any filing in the Department from January 1, 2012 through December 31, 2021, in accordance with 54 Pa.C.S. § 503(b).

5. The association continues to exist.

IN TESTIMONY WHEREOF, the undersigned association has caused this Decennial Report of Association Continued Existence to be signed by a duly authorized officer this _____ day of _____, 20_____.

Name of Association

Signature

Title

Pennsylvania Department of State
Bureau of Corporations and Charitable Organizations
P.O. Box 8722
Harrisburg, PA 17105-8722
(717) 787-1057
Web site: www.dos.pa.gov/corps

General Information

Typewritten is preferred. If handwritten, the form must be legible and completed in black or blue-black ink in order to permit reproduction.

The nonrefundable filing fee for this form is \$70. Checks should be made payable to the PA Department of State. Checks must contain a commercially pre-printed name and address.

This form and payment should be mailed to the address stated above.

Who should file this form?

All domestic and foreign business corporations, non-profit corporations, limited liability companies, limited partnerships, limited liability partnerships that are not also limited partnerships, business trusts, as well as insignias and marks used with articles and supplies that have not made a new or amended filing with the Bureau of Corporations and Charitable Organizations (Bureau) from January 1, 2012 through December 31, 2021, must file a report that they continue to exist. This report must be filed with the Bureau during the calendar year 2021. Fictitious names are not required to make decennial filings.

No decennial filing is required if the association has made any filing in the Department from January 1, 2012 through December 31, 2021, *other than* a decennial report, application for registration of fictitious name, consent to appropriation of name, name searches or name reservations. Additionally, no filing of this form is required for a business corporation if the corporation has had officer information forwarded to the department by the Department of Revenue from January 1, 2012 through December 31, 2021, under 15 Pa.C.S. § 1110 (relating to annual report information).

What happens if a decennial report is not filed?

If an association for which a decennial report is required does not make the decennial filing during the calendar year 2021, it will lose the exclusive right to its name beginning January 1, 2022. The non-filing association continues to exist, but its name becomes available for use by any other business registering in Pennsylvania.

Applicable Law

See 54 Pa.C.S. § 503(b), § 1314(b) and § 1515(b) for general information on decennial filings. Statutes are available on the Pennsylvania General Assembly website, www.legis.state.pa.us, by following the link for Statutes.

Attachments

Only the filing fee shall accompany this form.

Form Instructions

Enter the name and mailing address to which any correspondence regarding this filing should be sent. This field must be completed for the Bureau to return the filing. If the filing is to be returned by email, an email address must be provided. An email will be sent to address provided, containing a link and instructions on how a copy of the filed document or correspondence may be downloaded. Any email or mailing addresses provided on this form will become part of the filed document and therefore public record.

1. Give the exact name of the association as identified in the records of the Department of State. If the name has been changed, an Amendment form must be filed separately to effect this change on the Department's records. **This field is required.**
2. Address. Enter the registered office as presently identified in the records of the Department of State. This address must be in Pennsylvania. Give one of the following: the registered office address in the Commonwealth in (a) or the name of a Commercial Registered Office Provider in (b) and the county of venue. If either address has been changed and differs from what is presently on the Department's records, the new registered office address or Commercial Registered Office Provider and county of venue should be identified in Field 3. **This field is required.**
3. Change of Address. If the address in Field 2 has been changed and the association's address differs from what is presently on the Department's records, the new registered office address or Commercial Registered Office Provider and county of venue should be identified. Under 15 Pa.C.S. § 135(c) (relating to addresses), an actual street or rural route box number must be used as an address, and the Department of State is required to refuse to receive or file any document that sets forth only a post office box address.
4. Mandatory statement. **This field is required.**
5. Mandatory statement. **This field is required.**

Signature and Verification

The Decennial Report must be signed by an authorized representative of the association. Signing a document delivered to the Department for filing is an affirmation under the penalties provided in 18 Pa.C.S. § 4904 (relating to unsworn falsification to authorities) that the facts stated in the document are true in all material respects. **This field is required.**